



## Equipment and Operations Intern - 2023 National Independent Soccer Association Season

Maryland Bobcats FC is now accepting applications for the Equipment and Operations Internship. The intern will be integral in informing fans of goals, bookings, and important game day communications Before, during, and after the match.

Interns will work under the direct supervision of the Operations Manager and the MBFC leadership team to develop crucial skills that will provide the individual with vital experience working in professional sports for any future position or education opportunity that will come their way.

- Assist Operations Manager and Gameday staff with setup of matchday items.
- Prepare locker rooms for player warmup. Equipping them with beverages, snacks, uniforms and game day materials prior to player and coaching staff arrival.
- Facilitate any visiting team's needs; oversee all specific requests, working with various departments to facilitate those requests.
- Facilitate requests made by front office staff, vendors, League officials and others as needed.
- Developing timelines, itineraries, and checklists prior to events.
- Coordinate pre-game events on the field in accordance with NISA rules and regulations.
- Resolve customer service issues or work with supervisors if unable to do so alone.
- Observe complex fields to ensure safety procedures, security procedures and equipment usage procedures are followed.
- Update & maintain schedules for staff, complex and field usage.

### Desired Qualifications:

- Applicants working toward an undergraduate degree with an emphasis in marketing, public relations, sports management, or other communications related field are preferred but not required.
- Applicants still enrolled in High School are encouraged to apply.
- Must be able to work independently, have strong problem-solving skills and be detail oriented.

- Exceptional customer service skills.
- Strong interpersonal and communication skills.
- Excellent communication skills, both written and verbal.
- Soccer experience and knowledge about the sport is a plus.

#### Internship Benefits:

- All interns will receive:
  - Free admittance to all MBFC home matches across all competitions (National Independent Soccer Association, U.S. Open Cup, and NISA Independent Cup).
  - Access to team practices and community events.
  - MBFC uniform and other merchandise that will be worn while working at home matches.
  - On the job training and experience working in professional sports.
  - Post-game meals and beverages.

#### Application Process:

- Please email your resume to [khicks@marylandbobcatsfc.com](mailto:khicks@marylandbobcatsfc.com) with the desired position you are applying for in the subject line.
- Also include your full name, major (if applicable), school you are attending, classification (Freshman, sophomore, junior, senior), as well as any sample content you wish to include.

#### **About Maryland Bobcats FC**

The Maryland Bobcats Football Club was founded in 2009. Based in Montgomery County in Maryland, it is a fully minority-owned club and currently the only United States Soccer Federation-sanctioned professional soccer team (men's or women's) in the state of Maryland. MBFC has a "one family" mentality. From the youngest player to the most experienced, youth teams to the First Team, our players support, push and encourage each other to play the right way. Beyond soccer, Maryland Bobcats gives back and supports the local community that inspires, motivates, and cheers them on at home games and on the road.

For more information about Maryland Bobcats FC, visit [marylandbobcatsfc.com](http://marylandbobcatsfc.com) Follow MBFC on Twitter @MDBobcatsFC and on Instagram @mdbobcatsfc.